



# Service Checklist

Date

Registration

Mileage

Tyre tread depth (minimum 1.6mm)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

P = Parts required, OK = checked and OK, ✗ = Not OK, ✓ = Corrected

Item	Task	P	OK	✗	✓
<b>Inside vehicle</b>					
Instrument gauges, warning lights and horn	Check operation				
Clutch	Check play/adjust if necessary				
Headlights, brake/reversing lights, indicators	Check operation				
Handbrake	Check/adjust if necessary				
Seatbelts	Check operation and condition				
Brake fluid	Check level				
<b>Outside vehicle</b>					
Body	Check for rust				
Window seals	Check condition				
<b>Engine bay</b>					
Wiring, hoses and fuel lines	Check for damage, chafing, leaks				
Engine	Check for damage and leaks				
Engine to body seal	Check for damage				
Fan belt	Check condition/adjust tension (should be 11-14mm)				
Battery	Check gravity/clean & grease terminals/charge				
Alternator/dynamo	Check output voltage				
Air filter	Renew	✓			
Spark plugs	Renew	✓			
Points	Check dwell/condition and renew if necessary	✓			
Valve clearances	Check/adjust if necessary				
<b>Under vehicle</b>					
Engine	Drain oil/renew drain plate gaskets	✓			
Steering, suspension, cv boots	Check for damage, wear, deterioration				
Gearbox	Check for leaks/check oil level				
Pipes, hoses, wiring, exhaust, shocks	Check for damage, chafing, leaks				
Underbody	Check for damage and rust				
Front axle	Lubricate				
Fuel filter	Renew	✓			
<b>Wheels off</b>					
Brake pads/discs/shoes	Check wear				
Brake cylinders	Check for leaks				
Inside drums	Check condition/seizure of moving parts				
<b>Finish off</b>					
Oil	Renew	✓			
Tyres (including spare wheel)	Check/adjust pressure, check condition, note tread depth				
Wheel nuts	Tighten to correct torque (94 ft/lb)				
Washers and wipers	Renew blades if necessary and topup fluid level	✓			

Please note: While we have tried to be comprehensive, this sheet is intended merely as a guide for owners servicing their own vehicles. It is not an official Volkswagen service procedure. We accept no responsibility for damage, deterioration or other problems arising as a result of following this sheet. If in doubt, consult a professional mechanic.